

MARKET LAVINGTON PARISH COUNCIL

Neighbourhood Plan (the Plan)

TERMS OF REFERENCE AND STATEMENT OF PURPOSE

Responsible Body: Market Lavington Parish Council – constituted as required as an approved Neighbourhood Forum

Purpose of the Plan: to provide an approved development framework for the parish together with policies to support the life of the local community

Area to be covered: the parish of Market Lavington, in conjunction with, if required, any adjacent areas that may be agreed following consultations with Wiltshire Council

Style of document: a short, clear, easily read and understood document that the whole community can relate to with distinct policy statements, proposals, constraints and opportunities.

Scope of the Plan: the Plan will concentrate on those issues over which it may be able to exercise the greatest influence through policy statements and the identification of a development framework. The Plan should aim to become part of the legal Planning framework and will need to be compliant with the Core Strategy produced by Wiltshire Council. Undue emphasis on matters lying outside the Planning process will therefore be avoided.

VISION :

To provide a planning framework and policies that will stimulate appropriate development for the community, especially for both young families and older residents, and to enhance the local economy, community facilities and services whilst also conserving the village and countryside environment.

Objectives:

- 1 To ensure that the heart of the Plan upholds and strengthens core community values and aspirations.
- 2 To prepare proposals and action plans that support the economic development of the parish through development of business, commercial opportunities and employment.
- 3 To provide representative input as to the appropriateness of sites identified for development, taking into account the current village fabric and boundaries. In so doing, conduct any assessments required.
- 4 To promote ideas for improvement of transport and communications serving the village including bus services, community and school transport, access to rail services, speed regulation and parking provision.
- 5 To review existing policies, and make proposals, to conserve and enhance the environment of the village and parish countryside including landscaping, access to open spaces, footpaths, quality of watercourses and the encouragement of green infrastructure and initiatives.

Organisation:

A **Steering Group** will be formally constituted to prepare the Plan which will be supported by the Parish Council as responsible body. This Group should include representatives from across the community including key bodies such as schools, voluntary organisations etc. The meetings of the group will be open and agenda and minutes will be displayed on the Parish Council notice board and website.

The Steering Group will be responsible for:

Compilation of the Plan; co-ordinate input from **sub groups** ; organise consultations; liaison with Wiltshire Council; oversight of the process, in particular that the 13 sustainability themes identified in the Wiltshire Council Environmental Assessment of Neighbourhood Plans [WCEANP]

- Biodiversity
- Water resources & Flood Risk
- Climatic factors
- Landscapes
- Healthy communities
- Education and skills
- Economy and enterprise
- Land & soil resources
- Air quality and environmental pollution
- Historic environment
- Population & housing
- Inclusive communities
- Transport

Consultation Process: the need to consult with Wiltshire Council, some statutory bodies and very widely with the local community is a key aspect of the Plan becoming approved and having influence.

- Wiltshire Council will need to agree the area and format and certify that the Plan conforms to the Wiltshire Core Strategy (once approved)
- Statutory bodies will need consulting on proposals affecting their own services/responsibilities
- The community will need to be formally consulted at the stage of draft policies and proposals but should also be engaged via dialogue and survey throughout the Plan preparation process. The final Plan will require approval in a local community referendum.

Timetable: work commenced in July 2014; the detailed Plan schedules is to be advised

Sub Group	Objective	WCEANP
Community Engagement Group	To engage a strong representative cross section of the community as a whole to assess, and make proposals for, the continued support and improvement of village facilities. These include voluntary groups, commercial groups, schools, shops, recreational facilities, churches, clubs etc.	Healthy Communities Inclusive communities
Economic Development Group	- to assess, and make proposals for, ways in which businesses, commercial opportunities and employment prospects in the area can be supported and improved by the Plan	Economy and enterprise
Development Group	– to consider the need, demand and opportunity for housing and other development land. Make proposals for development and suitability of identified sites, taking into account issues affecting the setting and design of the village. In addition, review existing policies and prepare any maps or supporting documentation on sustainability etc.	Population & housing Landscape Land & resources Water resources & flood risk Flood risk Education & skills
Transport Group	– to consider the impact of traffic through the village, speed regulation, the need to maintain/improve public transport, community transport, school transport, access to rail services, parking arrangements, and any associated matters and make appropriate proposals.	Transport
Environment Group	– to consider the environment of the village and the countryside throughout the parish, landscaping, watercourses, footpath networks. sustainability and associated environmental issues, and make appropriate proposals.	Biodiversity Historic environment Climatic factors Air Quality & Environmental pollution

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DOCUMENT CONTROL**

21/07/2014	Draft V001 for review	Reviewed & amended
08/09/2014	Draft V002 for review	Reviewed & accepted
09/09/2014	Version 1	
16/09/2014	Approved at Parish Council Meeting	Minute number 13 (page 19)

Distribution: Neighbourhood Plan Steering Group